

GOVERNANCE COMMITTEE

The Governance Committee is responsible for maintaining proper Board composition and ensuring the Board governs effectively. In addition, the Governance Committee is responsible for regular review of governance documents. This committee is charged with overseeing committee structure/charters and recruiting volunteers. Most importantly, this committee stays informed of governance best practices. These include:

- A biannual review of the Bylaws, Code of Ethics and Volunteer Leadership Manual.
- Development of Board training, which includes but is not limited to Orientation and continued Board development including topics such as harassment and cultural awareness training.
- Development and review of a Board Code of Conduct
- The development and execution of a volunteer management system.
- Recruitment of candidates.

During the review of all documents and projections, the Governance Committee will ask three questions:

- Is it working?
- Is it necessary?
- Do we need to continue it?

Committee Composition

- The Governance Committee will consist of the President, Vice President and six other members totaling eight members, including the CEO, who will serve as a staff liaison.
- There will be staggered terms of six people for three-year terms.
- The committee reserves the right to fill a vacancy if necessary.
- The Chair and Vice Chair will report to the Board. The President will serve as the Chair.

Committee Competencies

The following competencies have been identified by the committee for those who serve on this committee:

- Respected in the association
- History of commitment to the NAA
- Experience in governance
- Process-oriented
- Analytical thinking
- Team-oriented

The committee will hold, at minimum, one face-to-face meeting and two conference calls a year. Additional calls will be held on a case-by-case basis.